

SEVERNA PARK COMMUNITY CENTER

Gather. Play. Grow. Thrive.

Lifeguard Job Description

Reports to: Manager of Aquatics and Fitness

POSITION SUMMARY:

Under the direct supervision of the Manager of Aquatics and Fitness, Aquatic Supervisor, you are responsible for maintaining a safe and clean environment at Severna Park Community Center. As a Lifeguard, you will share in the responsibility for the overall aquatic operations, especially during the shift for which you are scheduled. Severna Park Community Center expects their employees to conduct themselves in a friendly, helpful, and professional manner at all times. It is crucial that you make the facility an enjoyable experience for all patrons. The position is part time hourly.

JOB REQUIREMENTS AND DUTIES:

Primary Responsibilities: Your primary responsibility is for the safety of any persons using the swimming pools and associated facilities. Primary responsibilities include supervision of swimmers through proper scanning and consistent rule enforcement, preventing accidents and injuries, and providing emergency intervention and care.

Secondary Responsibilities: Secondary responsibilities include 1) assisting in maintaining pool cleanliness by completing daily cleaning and maintenance duties, 2) reporting potential hazards and unsafe conditions immediately to the Manager of Aquatics and Fitness or Supervisor, 3) educating, observing, and consistently enforcing all facility and pool rules in a friendly and helpful manner, 4) completing all required documentation, 5) arriving 15 minutes prior to beginning your shift and in uniform, 6) maintaining a professional appearance at all times, 7) extending exemplary customer service to all patrons including promotion of aquatic programs, 8) maintaining clear decks, 8) performing as a team player by finding your own substitute for scheduled shifts and letting management know of changes, 9) maintaining required training certifications, and participate in monthly mandatory staff in-service training.

Decision Making and Judgment

- Comply with Severna Park Community Center operational policies and guidelines
- Considerable judgment, good decision making, and resourcefulness required
- Must be able to react in emergency situations, perform rescues, and provide care until advance medical care arrives Administrative:
- Inspect the aquatics facility to ensure that it is safe, clean, and operational

- Responsible for the completion of all applicable duties scheduled during assigned shift, including completion of all records, logs, and reports.
- Responsible for notifying the Manager of Aquatics and Fitness when pool or cleaning supplies are low.
- Attend and actively participate in meetings and in-service trainings.
- Communicate concerns to the Manager of Aquatics and Fitness

Physical and Mental Requirements:

- Must be motivated and able to implement oral and written instructions
- Must be alert, dependable, responsible, tactful, courteous, have good judgment and the ability to work with all ages
- Must be able to communicate respectfully and effectively with superiors, co-workers, members, parents, and children
- Must be able to take direction from the Severna Park Community Center, and Aquatics in particular, leadership team
- Must provide, support and enhance positive patron experience through professional, friendly and pleasant communication
- Must be mentally prepared to handle emergency situations and rescues
- Must consistently display a positive, professional, outgoing, and friendly attitude
- Must promote a positive and respectful work environment
- Must consistently promote the Severna Park Community Center mission and vision
- May be required to lift 25-50 lbs.
- Maryland State driving vision requirements must be maintained
- Must show capable use of all applicable pool and office equipment

QUALIFICATIONS:

KNOWLEDGE AND SKILLS

- Must be 15 years old
- Must have current Anne Arundel County Lifeguard License
- Must have current lifeguard certification
- Must have current CPR for the Professional Rescuer, AED certification

Employee Signature: _____

Date: _____

Manager Signature: _____

Date: _____