

SEVERNA PARK COMMUNITY CENTER

Gather. Play. Grow. Thrive.

Aquatic Supervisor

Position Summary

The Aquatic Supervisor oversees the daily operation of the Severna Park Community Center's aquatic facilities, ensuring a safe, clean, and welcoming environment for members, guests, and staff. This hands-on leadership role supervises aquatic staff, supports programs, maintains facility operations, and delivers exceptional customer service while promoting the Community Center's mission.

Key Responsibilities

Facility Operations & Safety

- Oversee daily pool operations and maintain a safe, clean facility.
- Monitor water chemistry, perform routine maintenance, and conduct facility inspections.
- Maintain pool chemicals, first aid supplies, and aquatic equipment.
- Enforce safety policies, emergency procedures, and facility regulations.
- Maintain operational, maintenance, and incident records.

Staff Leadership

- Supervise, schedule, train, and support lifeguards, instructors, and aquatic staff.
- Assist with hiring, onboarding, certification tracking, and payroll.
- Conduct staff meetings and monthly in-service training.
- Serve as a lifeguard and respond to emergencies when needed.

Customer Service & Program Support

- Provide outstanding customer service to members and guests.
- Address questions, concerns, and facility issues professionally.
- Support program registration, scheduling, and promotion.
- Enforce facility policies while creating a positive experience for all patrons.

Administrative Responsibilities

- Maintain schedules, registration systems, website updates, and program records.
- Coordinate communication between departments.
- Assist with reports, rentals, invoices, and operational planning.
- Teach swim lessons, aquatic fitness classes, or coach programs as needed.
- Support Community Center events and organizational initiatives.

Qualifications

Required

- High school diploma or equivalent.
- Anne Arundel County Pool Operator License.
- Professional Lifeguard Certification.
- 1–2 years of aquatic operations or supervisory experience.
- Strong leadership, communication, customer service, and organizational skills.
- Proficiency with Microsoft Office.
- Ability to work evenings, weekends, and special events.

Preferred

- Associate's or Bachelor's degree in Recreation, Physical Education, Sports Management, or related field.
- Supervisory experience in an aquatic or recreation setting.
- Swim instructor or swim coach experience.
- Experience with registration and membership management software.

Benefits

- \$20–\$22 per hour
- Health and life insurance
- Paid time off
- Professional development opportunities
- Supportive team environment
- Access to Community Center programs and facilities (where applicable)

Work Location: In-person

Schedule: Flexible, including evenings, weekends, and occasional special events.