

SEVERNA PARK COMMUNITY CENTER

Gather. Play. Grow. Thrive.

Aquatics & Fitness Manager

The Aquatics and Fitness Manager is responsible for overseeing the daily operation, maintenance, and administration of the SPCC aquatic and fitness facilities, which consists of a Main pool and Therapy pool and a small fitness center. The Manager will oversee staff hiring, training, scheduling, and supervision, as well as assist with website and registration system management and program promotions. Ensuring all appropriate water and facility health and safety standards are maintained is an essential role.

Skills, Abilities and Knowledge Required:

- One year experience managing an aquatic facility.
- Knowledge of aquatic supplies, equipment, and /or services ordering and inventory control.
- Ability to make administrative/procedural decisions and judgments.
- Skill in use of personal computers and related software applications.
- Ability to supervise and train employees, to include organizing, prioritizing and scheduling work assignments.
- Ability to communicate effectively, both orally and in writing.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies.
- Records and maintenance skills.
- Knowledge of customer service standards and procedures.
- Ability to read, understand, follow, and enforce safety procedures.
- Knowledge of optimal swimming pool water chemistry, temperature, and cleanliness standards.
- Knowledge of federal, state, and local regulations, policies, and guidelines for the operation of public swimming pools.
- Ability to recruit and provide training for aquatic staff.
- Knowledge of principles and practices of operating a large, multi-pool aquatic facility.
- Knowledge of Microsoft Office Products.
- Provide reports and recommendations regarding daily operations to the Director of Programming and Partnerships.
- Ability to develop a working knowledge of SPCC's departments and programs.

Requirements:

- Bachelor's degree or equivalent preferred.
- Certification/Licensure American Red Cross Lifeguard Instructor Certification desired.
- Certification American Red Cross Professional Rescuer CPR/AED.
- Pool Operator Certification.
- Ongoing development training