

SEVERNA PARK COMMUNITY CENTER

Gather. Play. Grow. Thrive.

To schedule private swim lessons, complete the form and return it to the front desk or submit to Carolyn at channa@spcommunitycenter.org. Once received, an instructor will contact you within 72 hours to schedule your lesson(s).

Private Swim Lesson Form

Date: _____

Participant's Name/Age: _____

Primary Contact: _____

Address: _____ City/State/Zip Code: _____

Phone: _____ Email Address: _____

Preferred Times: _____ Mornings _____ Daytime _____ Evenings

Preferred Day: ___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday ___ Saturday ___ Sunday

What are you interested in learning? _____

Procedures:

- Private Swim Lessons must be purchased IN ADVANCE of your scheduled date through the front desk. Please reference the private swim lesson fee schedule posted at the bottom of our swim lesson page at <https://www.spcommunitycenter.org/swim-lessons.html>.
- You must check in with the front desk before each lesson.

Lesson Scheduling:

Both the instructor and person contracting the lessons must provide at least 24-hour notification to reschedule a previously scheduled class. Except for extenuating circumstances, if the lesson participant does not show for a scheduled lesson, the instructor reserves the right to record the lesson time as services rendered with no option of a makeup lesson or refund of payment. Except in extenuating circumstances, if an instructor does not show for a scheduled lesson, the instructor must provide a makeup lesson plus one additional complimentary lesson with no charge to the participant or Severna Park Community Center.

Refunds & Cancellations:

Refunds are not given. Credits for medical conditions are considered and are only valid 6 months from the issue date. Individual classes cancelled due to inclement weather or pool maintenance/repair will be rescheduled for private lessons. We ask that cancellations are given to the instructor 24 hours in advance. You will be charged for the lessons if proper notice is not given.

I have read and understand the above information and will abide by the rules set forth. Any questions may be directed to the Aquatics and Fitness Administrative Coordinator at (410) 647-5843 ext. 302.

Parent/Student Signature: _____ Date: _____

Instructor Name: _____ Instructor Signature: _____ Date: _____